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with a family company
that values my ideas

Join us to grow, collaborate,
innovate and improve lives.

Innovative medicines for people and animals have for more than 130 years been what the research-driven pharmaceutical company Boehringer Ingelheim stands for. Boehringer Ingelheim is one of the pharmaceutical industry's top 20 companies and to this day remains family-owned. Day by day, our employees create value through innovation for the three business areas human pharmaceuticals, animal health and biopharmaceutical contract manufacturing.

Pharmacovigilance Associate

Burlington, Ontario

To fulfil the requirements of the Pharmacovigilance local working instruction(s), Global Pharmacovigilance SOP(s) and regulatory requirements related to adverse event data entry, queries, testing website inbound channels, follow-ups and reconciliation activities.

Requirements

- Triage adverse event reports: track and accurate data entry of adverse events within timelines as described in the Global Pharmacovigilance SOPs and local working instructions.
- Archive off-site adverse event reports as per local working instructions.
- Follow-up on adverse event reports for additional information and address to completion queries as per Global Pharmacovigilance SOPs and local working instructions.
- Test inbound channels of local BI websites and document the outcome in the website maintenance table as per Global Pharmacovigilance SOPs and local working instructions.
- Fulfil the adverse event reporting exchange requirements as described in the Pharmacovigilance Agreements.
- Reconcile adverse event reports received from stakeholders as per Global Pharmacovigilance SOPs and local working instructions.

Qualifications

- Healthcare professional degree preferred with 1 - 2 years of experience in Pharmacovigilance in the Pharmaceutical / biotech industry.
- Ability to analyze complex data and effectively prioritize workload when there are numerous conflicting priorities.
- Working knowledge of databases and Microsoft Applications
- Bilingualism (English/French) is an asset.

For more information please visit www.boehringer-ingelheim.ca

Applications for this position will be accepted until February 28, 2020